

Environment & Leisure Department

Appendix 1: Local History Library- Fees And Charges 2012/13 - 2014/15

INCOME STREAM	Income Type - Mandatory or Discretionary	Nature - Capped or Fully flexible	VAT status (all prices include VAT)	2011/12 Fee £	2012/13 Fee £	%age increase in fees	Fee comparison position against other Local Authorities in	2013/14 Indicative Fee £	%age increase in fees	2014/15 Indicative Fee £	%age increase in income £
Postal copying service (census, parish, electoral register)	Mandatory	Fully flexible	Standard rate	£5 per event; 50p per sheet	£5 per event; 50p per sheet	0.0%	See benchmarking appendix	£5.10 per event; 50p per sheet	2.0%	£5.20 per event; 55p per sheet	2.0%
Postal rates- small sized item (UK)	Discretionary	Fully flexible	Standard rate	£1.50	£1.50	0.0%	Ditto	£1.55	3.3%	£1.60	3.2%
Postal rates- medium sized item (UK)	Discretionary	Fully flexible	Standard rate	£3.00	£3.00	0.0%	Ditto	£3.05	1.7%	£3.15	3.3%
Postal rates- large sized item (UK)	Discretionary	Fully flexible	Standard rate	£4.50	£4.50	0.0%	Ditto	£4.60	2.2%	£4.70	2.2%
Postal rates- international	Discretionary	Fully flexible	Standard rate	cost recovery	cost recovery	0.0%	Ditto	cost recovery	-	cost recovery	0.0%
Photocopies b/w A4	Discretionary	Fully flexible	Standard rate	£0.10	£0.10	0.0%	Ditto	£0.10	0.0%	£0.10	0.0%
Photocopies b/w A3	Discretionary	Fully flexible	Standard rate	£0.20	£0.20	0.0%	Ditto	£0.20	0.0%	£0.20	0.0%
Laser photocopies b/w A4	Discretionary	Fully flexible	Standard rate	£0.50	£0.50	0.0%	Ditto	£0.50	0.0%	£0.50	0.0%
Laser photocopies b/w A3	Discretionary	Fully flexible	Standard rate	£1.00	£1.00	0.0%	Ditto	£1.00	0.0%	£1.00	0.0%
Laser photocopies colour A4	Discretionary	Fully flexible	Standard rate	£1.00	£1.00	0.0%	Ditto	£1.00	0.0%	£1.00	0.0%
Laser photocopies colour A3	Discretionary	Fully flexible	Standard rate	£2.00	£2.00	0.0%	Ditto	£2.00	0.0%	£2.00	0.0%
Printing from PC's (A4, B&W) per sheet	Discretionary	Fully flexible	Standard rate	£0.20	£0.20	0.0%	Ditto	£0.20	0.0%	£0.20	0.0%
Microfilm / microfiche copies A4	Discretionary	Fully flexible	Standard rate	£0.30	£0.30	0.0%	Ditto	£0.30	0.0%	£0.30	0.0%
JPEG images (mailed to requestors)	Discretionary	Fully flexible	Standard rate	Between 1 & 3 images: £6.00; thereafter £2.00 per image; £2.00 extra if request is to put onto CD	Between 1 & 3 images: £6.00; thereafter £2.00 per image; £2.00 extra if request is to put onto CD	0.0%	Ditto	Between 1 & 3 images: £6.20; thereafter £2.05 per image; £2.05 extra if request is to put onto CD	3.0%	Between 1 & 3 images: £6.30; thereafter £2.10 per image; £2.10 extra if request is to put onto CD	1.9%
Stills, images & info provided for books, journals & partworks (per image; management discretion)	Discretionary	Fully flexible	Standard rate	£65.00	£65.00	0.0%	Ditto	£66.00	1.5%	£67.00	1.5%
Stills, images & info provided for book jackets & record sleeves	Discretionary	Fully flexible	Standard rate	£130.00	£130.00	0.0%	Ditto	£133.00	2.3%	£136.00	2.3%
Stills, images & info provided for other (post cards, greeting cards, giftware, posters, etc)	Discretionary	Fully flexible	Standard rate	£95.00	£95.00	0.0%	Ditto	£97.00	2.1%	£99.00	2.1%

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Digital photographing of the collection	Discretionary	Fully flexible	Standard rate	£6.00	£6.00	0.0%	Ditto	£6.20	3.3%	£6.30	1.6%
Terrestrial audio visual usage (in multiples of 30 seconds) - up to 3 times in a 1 year period (UK only)	Discretionary	Fully flexible	Standard rate	£50.00	£80.00	60.0%	Ditto	£80.00	0.0%	£80.00	0.0%
Terrestrial audio visual usage (in multiples of 30 seconds) -additional transmissions in a 1 year period (UK only)	Discretionary	Fully flexible	Standard rate	£20.00	£30.00	50.0%	Ditto	£30.00	0.0%	£30.00	0.0%
Terrestrial audio visual usage- unlimited usage; unlimited period (UK only)	Discretionary	Fully flexible	Standard rate	£250.00	£150.00	-40.0%	Ditto	£150.00	0.0%	£150.00	0.0%
Satellite & Cable audio visual usage (in multiples of 30 seconds) - up to 3 times in a 1 year period (UK only)	Discretionary	Fully flexible	Standard rate	£150.00	£150.00	0.0%	Ditto	£153.00	2.0%	£156.00	2.0%
Satellite & Cable audio visual usage (in multiples of 30 seconds) - additional transmissions in a 1 year period (UK only)	Discretionary	Fully flexible	Standard rate	£50.00	£50.00	0.0%	Ditto	£51.00	2.0%	£52.00	2.0%
All media, worldwide in multiples of 30 second, unlimited usage; period of 1 year	Discretionary	Fully flexible	Standard rate	£750.00	£500.00	-33.3%	Ditto	£500.00	0.0%	£500.00	0.0%
All media, worldwide in multiples of 30 seconds, unlimited usage; period of 5 years	Discretionary	Fully flexible	Standard rate		£750.00	0.0%	Ditto	£765.00	2.0%	£780.00	2.0%
All media, worldwide in multiples of 30 seconds, unlimited usage; period of 10 years	Discretionary	Fully flexible	Standard rate		£950.00	126.7%	Ditto	£950.00	0.0%	£950.00	0.0%
Web per image; management discretion	Discretionary	Fully flexible	Standard rate	£35	£35	0.0%	Ditto	£36	2.9%	£37	2.8%